DARTMOUTH GOLF & COUNTRY CLUB FUNCTION TERMS AND CONDITIONS

DEPOSITS
After provisionally reserving your function at Dartmouth Golf & Country Club, a written confirmation, signed terms and conditions, together with a non-refundable booking fee of £300 is required within 14 days to secure the booking. Written confirmation should contain details of the expected numbers of guests. A 50% deposit of the estimated final balance is required 6 weeks prior to the event, with the final payment of the estimated charge 10 days prior to the event. The balance of charges is payable on presentation of an invoice and full payment of incidentals is required within 7 days of the event. Dartmouth Golf & country Club reserves the right to charge interest at a rate of 2.5% per week or part thereof compounded. Deposits are non-refundable but may be transferable to an alternative date.

CANCELLATIONS
In the event of cancellation of a booking by the client, for whatever reason, Dartmouth Golf & Country Club will make a cancellation charge for the total anticipated loss of revenue to the Club on the following basis:
More than 3 months prior to the event taking place, 10 % of total value booking
Less than 6 weeks prior to the event taking place, 50% of total value of booking
Less than 4 weeks prior to the event taking place, 100% of total value of booking
In the event of the Club re-letting the booked facilities the cancellation charge shall be reduced by the amount of the revenue received by the Club from such re-letting. **Notice of cancellation must be given in writing.**

FINAL DETAILS
Dartmouth Golf & Country Club must receive final numbers for menu, wines, etc at least 14 days prior to the function. Any subsequent change in numbers will be charged for at full menu price. The expected number of attendees as of 14 days prior to the event is the minimum that will be charged for. Dartmouth Golf & Country Club reserves the right to vary the menu or wines specified in the confirmation letter in the event of unavailability of such items.

GENERAL
A. Dartmouth Golf & Country Club reserves the right to cancel any booking forthwith and without any liability on its part in the event of any damage or destruction of the Club by fire or any other cause, any shortage of labour or food supplies, lock-outs or industrial action, or any cause beyond the control of the Club which shall prevent it from performing its obligations in connection with any booking.

B. If in the opinion of The Club, either the client or any of its servants, invitees, guests or representatives act in a manner considered to be prejudicial to the good name of Dartmouth Golf & Country Club, The Club shall be at liberty to terminate the contract or event forthwith without being liable for any refund or any compensation to the client.

C. The Club requires to know of any proposed third party contracts for entertainment or services for a function and reserves the right to prohibit the same. The Club also reserves the right to determine the level of noise at a function and the clients are obliged to adjust this level.

D. The client shall be responsible for any losses or damages sustained by The Club in respect of the premises, furnishings, utensils or equipment, whether the same be caused wilfully or by negligence or default, and shall be liable for the cost of replacement or repair plus compensation for loss of business caused thereby.

E. The Club accepts no responsibility for any loss or damage to the client or client's property incurred whilst on the premises.

F. No sale, auction or business shall be transacted at Dartmouth Golf & Country Club save with the express prior and written consent of The Club.

G. The customer agrees to be bound by all reasonable instructions of duly authorised representatives of Dartmouth Golf & Country Club in respect of the conduct of the function and shall further ensure that those attending shall similarly comply. No food or beverage may be brought from outside onto the premises, except with the prior permission of The Club.

H. Any written information made available to the client by Dartmouth Golf & Country Club shall be deemed to be incorporated herein and in the event of a dispute these Terms and Conditions shall prevail.

I. No modifications to these Terms and Conditions shall be binding upon Dartmouth Golf & Country Club unless the same be in writing and duly signed by a properly authorised manager at Dartmouth Golf & Country Club.

J. The laws of England shall govern this contract and any dispute referred to the English Courts.

Signed on behalf of Dartmouth Golf & Country Club: Print name Date:

Signed on behalf of client: Print name Date